



**City of Anacortes**  
**Safety Committee Meeting**  
**Date: 11/19/20**

Location: Teams  
Chairperson: Mary Ellen Zell  
Secretary: Joan Pringle

Members in Attendance:

Mary Ellen Zell, Finance	Sylvia, WWTP	Karl Wolfswinkel, Police
Ryan Zollars, water distribution	Joe Edwards, Christopher Jones, Fiber	Lynn Barber, HR
Nick Walsh, Tom Nelson, Fire	John (JJ) Small, Library	Tess Cooper, Planning
John Norris, Dan Jones, Streets	Ryan Harris, Fleet	Joan Pringle, WTP

Departments Absent: Senior Center, Facilities, Solid Waste, Operations

- A. Meeting called to order at ~1:30 p.m. (Mary Ellen)
- B. Oct. 15 meeting minutes read
  - 1. Sylvia moved to approve; Karl seconded
  - 2. All approved
- C. Accident Prevention Manual (Joan)
  - 1. Sent out draft manual with updates to committee members to review
  - 2. Changes include acronym page, links, etc.
  - 3. Committee voted to have comments back to Joan by Dec. 11
  - 4. Plan to approve at Dec. 17 meeting
- D. STAR Nominees & Voting
  - 1. Members are to send in their vote for the top three nominees By Dec. 4
  - 2. Winners will be invited to Dec. 17 meeting
- E. BBP Manual update (Sylvia)
  - 1. Will be reviewing revisions to WAC 296-823 – Occupational Exposure to BBP done 9/22/20 and how the updates relate to departments and the city's BBP manual
- F. Update on De-escalation classes (Mary Ellen)
  - 1. First class went very well with 26 people; 1 no show but they rescheduled; got great reviews and was interactive
  - 2. December class – Mayor is attending; Karl will sit next to her virtually
  - 3. January class – keeping it on the roster; hope more will register for it
- G. WellCity Update (Lynn)
  - 1. Won't say what percentage city at with participation because still want people to earn their 350 points
  - 2. WCIA wants to make a connection with wellness and safety

3. Karl reminded members that if they earn bonus points over the 350, they can enter for more e-cards

#### H. Covid-19 Update (Karl)

1. 1,672 cases in Skagit County as of Nov. 18, per Skagit County Health
2. 26 deaths in Skagit County; 2,704 in state (Nick)
3. 157.9 cases per 100,000 in Skagit County during last 2 weeks, per state, though this data is delayed. (preliminary data shows county closer to 210 cases per 100,000, which is a lot of cases)
4. New testing site at Skagit County Fairgrounds
  - a. On Nov. 18, site closed early to accommodate people already in line
  - b. Several hours wait
  - c. If asymptomatic, county ask that you do not go to testing site; use other channels
  - d. Volunteers are needed – call Department of Emergency Management at 360-416-1850 to volunteer
5. Public Health urging people to not get together for Thanksgiving even if they have been recently tested.

#### I. Roundtable - Report Near Misses/Injuries

1. A couple shoulder injuries from training; trying to get a handle on it (Nick, fire)
2. Back injury from lifting fluoride into tank (Lynn)
3. Employee cut hand while catching a flying drone (Ryan, water distribution)
4. Lynn added that if first responders are in quarantine, they can request money for time lost; she has link to file a claim

#### J. Upcoming Calendar – (Mary Ellen)

1. December – Star nominees will be at meeting

#### K. Other business

1. Mary Ellen wanted feedback on her serving an extra year as safety chairperson
2. A show of hands had most if not all attending meeting in agreement
3. She will serve her normal two years - 2020 and 2021, and 2022 will be added on

Time Adjourned ~ 2:48 p.m.

The next Safety Committee meeting will be Thursday, December 17, 2020, at 1:30 pm